

**Orange Hunt Swim & Tennis Club**  
**2021 Labor Day Member Meeting Minutes and Notes**  
**September 6, 2021**

**Labor Day Meeting Minutes**

Meeting began: 5:05pm

Votes on Bylaws: 29 YES on Bylaw change, 4 NO on Bylaw change

All new board members were elected as follows:

- President - John Zimmerman
- Treasurer - Brian Busch
- Secretary - Lauren Barber
- Membership - Maureen Reed
- Maintenance - Chris Bing
- Concessions - Taunia Schulke
- Dive Team Representative - Katherine McClure
- Swim Team Representative - Allison Hetzel

Meeting adjourned: 5:46pm

If you missed the meeting, here are the reports each board member shared below:

**Secretary Report**

Hello! Thank you for coming to our annual member meeting. We are here to thank you and celebrate a great pool season!

We could have not have enjoyed the pool all summer without this great team of board members, and also the help of all of the volunteers! Thank you for how you've helped this community in so many ways, including supporting one of our member families that experienced a tragic loss.

As the Secretary on the Board, I'm responsible for the voting we are about to do, as well as tracking and documenting the many things that the Board does all year long. The notes and reports you are about to hear will be posted on our website next week. I can tell you, and I have meeting notes to prove it, this Board has been very busy! I'll let them tell you about each of their respective "lanes" as we call it. We will begin voting at the end of this meeting. I'll hand out ballots now. It's one vote per membership/family. When you bring your ballot back to me (at the front table by the fence) at the end of the meeting, I'll check your name off and put your name in our bucket for a raffle to win 1 of 9 \$25 gift certificates to Glory Days!

Now I'll introduce the new board members you are voting for today. Brian Busch for treasurer (he's been training with us already this summer), Allison Hetzel is switching with Laurie Smith to be the swim team rep, Taunia Schulke will be concessions, Maureen Reed is running for membership, Chris Bing (who has served as an interim maintenance director this summer already), who is out of town this weekend.

Thank you for stepping up to help your community!

We will also be giving out food when the meeting ends—one hot dog and soda per person, with chips for the kids.

I've challenged each of the board members to jump off the high dive today, so cheer them on!

One more thing—please check the lost and found on your way out. Everything left will be donated.

**Vice President Report**

It has been a privilege to serve on the Orange Hunt Swim and Tennis Club Board of Directors this year, and to collaborate and work with this fine group of volunteers to make the 2021 summer pool season happen. I joined the

Board this year to serve as Vice President, replacing our former VP, Dan Augusti, following Dan's family's unexpected move out of state. This year has been a bit of a challenge, as we had a number of vacancies on the Board. Most notably, we were without a President. Without having a President this year, I would like to thank John Zimmerman and Lauren Barber for their amazing and tireless efforts serving as Executive Members of the Board and splitting up the duties of President to make sure we had a smooth transition into this operating season, and to ensure that we stayed focused on safety and fiscal responsibility during these uncertain times under the effects of COVID-19.

This year my main focus has been to oversee operations of the pool. I have been the pool's point of contact with Crystal Aquatics, who provides our contracted lifeguard staff, pool manager, and pool pump repair services. This year was a challenging one as we dealt with a nation-wide and acute region-wide lifeguard shortage. We were fortunate to secure enough lifeguards to have a full season, up to this, our 100<sup>th</sup> day of being open this year. Many local swim clubs in the area were forced to open days or weeks late, scale back hours or days they were open, and to close before school started. We also faced equipment challenges this, as all three pumps - the main pool, the slides, and the baby pool, required significant replacements and overhauls in order to be operational this year. We are grateful the Crystal Aquatics was able to be responsive and efficient with repairs and replacements of parts throughout the summer. This year we had three managers and eight guards who served the pool regularly, several of whom are Orange Members and/or grew up here.

I also served as the principal liaison for permitting, fire protection, and for insurance. Many pools faced challenges in working with Fairfax County Health Department and/or Virginia Department of Environmental Quality, so we are fortunate that we were able to ensure all health environmental protocols were taken care of prior to opening and during operations. This year we switched insurance company providers for a few different policies, including fire protection coverage, workers compensation, and general liability insurance, which resulted in savings to the operating budget. I will note that we have a few claims in progress with our insurance coverage, including the repairs to the fence and tennis courts as a result of the tree that fell this past month, and also repairs to roofing on the Shark Shack and the roof on the larger pavilion over here to our left, both of which suffered shingle and roof damage in storms this summer. We anticipate repairs to all of the above, and completion of claims filed, in the coming month, when there is the least disruption to use of our facilities, recognizing that tennis court use continues past Labor Day. We also transitioned this year from having Pool Board members performing landscaping maintenance to contracting that out for weekly service with Premium Lawn Care, recognizing that it would be challenging to maintain an all-volunteer staff of landscaping upkeep.

As Vice President, I was also charged with setting up the reciprocal pool agreements for this year, and reengaging a number of our friendly neighborhood area pools with whom we had been in partnership in years past - including Hunt Valley, Fox Hunt, Cottontail, Old Keene Mill, Rolling Valley, and Fairfax Station. This year, we reestablished a partnership with 6 other pools, many of whom had new pool boards that were learning as they went, so I was grateful for their willingness and helpfulness in partnering with us. Because of these agreements, we were able to offer up reciprocal pool use during swim meets, dive meets, and times with we had to temporarily close due to repair issues. All of the pools we partnered with were very accommodating of us and also very complimentary of our membership and staff for welcoming their members when we hosted their members during meets or events at their pools.

I also stepped in to cover some addition duties due to Board vacancies and unanticipated turnover. At the beginning of the Spring, Katie Adair, who was our membership director, had to step down due to personal reasons. Special thanks to Shelley Rakip, who split the duties of membership director with me by taking on the management of the pool's off-season phone line, as well as coordination for the distribution of the pool advertising signs to attract new members throughout the community. I handled the back-office portion of the membership elements, focused on registering new members, getting existing member's dues renewals processed, and working with those who moved away or terminated membership for other reasons. I thank many of you for your patience as we transitioned to an entirely electronic / paperless system using the new MemberSplash Platform, and worked to integrate our membership database with the front desk check in, and the tracking of payments of dues and bonds online. I give special thanks to Katherine McClure and Julie Shuck for many hours of assistance with technical issues as we

transitioned to this new platform to seamlessly handle new member applications, incorporating legacy memberships from our previous system, and eliminating the old membership cards and guest pass tokens.

Our previous Maintenance Director, Ryan Flaherty, had to step down due to the unanticipated demands of on new promotion at work, but he worked tirelessly and continuously in the off-season at the beginning of the season to organize our pool clean up days this past Spring, help me in dealing with numerous pump repair and upgrade issues, and getting things in shape to open for the season. I give special thanks to Chris Bing, who joined the Maintenance Committee as assistant Director, and then agreed to join the Board for this summer to tackle a myriad of maintenance tasks and repairs, many of which were critical to the ongoing operations of this pool community. Chris's efforts were instantaneous and quietly executed in a generous and positive-minded way. I am so grateful for his contributions and for that of his predecessor, Ryan Flaherty.

This coming year, I look forward to working with the Board to explore our planning for sustainability and fiscal security for the years to come. My vision is to have committees that support each of the various elements that each director of the Board oversees. Many hands can make for lighter and more effective work. There is much to be done to keep this wonderful club going for years to come, but we have faith that this pool membership is up to the challenge to support this Board in ensuring that Orange Hunt Swim and Tennis Club is an enjoyable place to come swim / play tennis, and gather together at this wonderful community resources for many, many years.

I would like to invite each of you as permanent members to think about ways you may be able to help serve on a community working with any one or more of your volunteer Board of Directors. We have many ideas and dreams of continuing this amazing community resource and place where we can come together as friends in fellowship, but we will need a lot of help – help from you – to make that happen. We hope you all had a wonderful time at the pool this summer, and we thank you for your patience as we dealt with many unprecedented things this year under unusual circumstances and challenges. We look forward to many more summers to come of welcoming this community back for fellowship, swimming, and connecting with each other.

### **Treasurer Report**

To anyone whom I have yet to meet, I am John Zimmerman. This is my second year serving as Treasurer after three years serving as the Vice-President. Before I give an overview of the pool's membership and financial information for the year, I first want to say thank you to all the board members for the hard work they did this year. We have been very lucky the past few years to have individuals step up to fill roles, including many who ended up doing double duty as we were missing roles, including President, Concessions, as well as Membership for much of the year. I also want to offer a specific thank you to Christine Ahern who volunteered to help us get caught up on QuickBooks this year. We are still trying to complete that process, but without Christine we would be in a very deep hole I encourage everyone to continue to volunteer to roles to support the pool, as running a community pool takes a community.

While this is my second year as Treasurer, it is the first real year as last year was not typical. Given the oddities of last year, we suspected, and were proven correct, that this would be a down year compared to pre-pandemic times. During most of the years that I was on the board, we consistently had over 400 memberships. This year, we budgeted for only 341 memberships, a number which was very close to our final number of 339 memberships. While this number is down compared to historical, we did have the positive of 24 new permanent families, which is quite high compared to most recent years.

As even in strong years, the pool effectively breaks even. Our budget this year was projected for a \$35K deficit. Luckily, we did have some cash reserves built up to cover a negative year. We are hoping that next year, our memberships will get back up to a level for us to at least break even. We are still finalizing our accounting numbers for the year, but outside of membership information already covered, some financial highlights from the year:

- Our Shark Shack and Lifeguard Shack Sales did quite well; We try to set prices so that they are reasonable, while allowing the pool to raise some positive revenue and we were successful this year; While we are still counting all the individual transactions, it does look likely that the shark shack likely exceeded its overall budgeted profit.

- Our new MemberSplash system has been a real time saver. While we certainly struggled to keep up without a Membership Board position this year, MemberSplash did help us keep our head above water.
- We were able to save money this year by negotiating with Crystal and working to lower our insurance costs without lowering our coverage levels, and by minimizing new purchases. Note that we recognize that investments in our patio furniture and other areas need to be made and we will be doing so moving into next year. Rob Prunty will also be covering the bigger investments into the long term stability of our pool which we will be making this offseason.

Category	Actual	Budget	Difference
Perm Family	148	140	8
Perm Double	15	17	-2
Perm Double Senior	9	9	0
Perm Single	9	3	-6
Inactive	22	10	12
Assoc Family	104	105	-1
Assoc Double	17	27	-10
Assoc Single	7	4	3
Ass Single Senior	4	4	0
August Only	6	6	0
Limited Use	3	1	2
Tennis Only	2	1	1

**Treasurer-Elect Report**

As a new member to the board, my end of year report is an introduction. My name is Brian Busch and we have been members of Orange Hunt Pool since 2016. My family and I love coming to the pool over the summer to spend time with all of our friends. All 3 of my kids have great friends here. My two youngest started on the swim team this summer and absolutely loved it. I say all of this to let all of you know that I have a significant personal interest in the continued success of this pool. We want Orange Hunt to be here long into the future just like all of you! This pool is like a family and we want to keep this family together!

I am more than willing to take on the role of Treasurer to ensure the continued financial success of this pool. Should I be voted in tonight, I will guarantee two things: 1) that I will do everything in my capability to ensure that this pool remains financially viable long into the future; and 2) that I will always be open and transparent about our financial status

I agreed to join the board in early June. Since then I have been working with John Zimmerman to start to transition the knowledge he has over to me so we could make a seamless handoff this off-season, should I be voted in tonight. The big project that we undertook this year was to get all of our finances into QuickBooks. We still have a ways to go to get that finished and ready for next year’s budget, but we will be in a great position next year.

Finally, I would like to mention the capital improvement projects that we will have to undertake this offseason. We are getting a new roof on the guard shack, which we desperately need. That project will be in the \$10k range and will be completed this month in order to prepare for the upcoming winter. We are also going to undertake a huge project to prevent your pool toe! We will be putting a new white coat on the bottom and sides of the pool. This will be a significant project and will cost in excess of \$50k. However, with the addition of the pool cover, we expect that this white coat will last 10 years, approximately 2-3 times longer than it has in the past, making this a great offseason investment. I look forward to serving this pool and all of you as the treasurer.

**Maintenance Report**

It has been an honor and a pleasure to serve the Orange Hunt Pool community this summer as your interim Maintenance Director. Unfortunately, I am unable to attend the membership meeting this year. I would like to thank Ryan Flaherty for his hard work and dedication over the past 18 months. He volunteered as a new member, during a difficult time for our club, and his contributions are greatly appreciated. I would also like to thank our Vice President, Rob Prunty, for delivering this message and a special thanks for picking up the slack on many important, emergency repairs preventing multiple pool closures this summer.

My goal as I transitioned from assistant, to Director of Maintenance this summer was to maintain operations and access to the pool, while collecting the information needed to establish a plan for the future. A key part of that plan will be the creation of a Maintenance Committee, assembled with member volunteers willing to assist or lead small, board approved projects or repairs to our facilities. It became clear to me very quickly that the time and attention necessary to maintain our facility could be a full time job, that will require more than two hands to just to maintain, and even more if we want to see real improvements.

While the repair projects kept us busy this summer, we were able to complete more than a few improvement projects as well. I am pleased to inform the membership of the maintenance tasks completed so far this year, discuss those planned to be completed this offseason, and propose potential improvement projects for the future.

**2021 Maintenance Projects:** (Thanks again to Ryan Flaherty, previous maintenance director for initial help)

- a. Pool cover installation
- b. Baby pool water filtration repair
- c. Main pool pump replacement
- d. Water slide pump replacement
- e. Shark Shack roof repair
- f. Shark Shack counter replacement (Special thanks to Ryan Barber)
- g. Guard Shack exterior Pressure wash
- h. Multiple small repair projects (foot wash, bathroom fixture, grill, baby pool gates)

**2021 Post-Season Project Plans:**

- a. Guard Shack roof replacement (to be completed Sept 7-8, 2021)
- b. Pool White Coat
- c. Pool Furniture replacement, and placement plan
- d. Installation of Wi-Fi mesh network to effectively cover pool grounds inside the fence-line
- e. Tennis court fence repair
- f. High-dive repair/replace/removal...
- g. Tetherball sandpit
- a. Guard Shack update & refresh (clean, organize (first-aid, water PH test equipment, cleaning supplies), paint, create storage for guards' personal items, & a more effective auxiliary Shark Shack work area)

**2022 CY Potential Projects:**

- a. Roof replacements for all other pool structures
- b. Guard building refresh & update
  - 1) New doors
  - 2) Repair/replace tile
  - 3) Repair/replace fixtures (toilets, sinks, showers)
  - 4) Repair brick & mortar
  - 5) Replace water fountain w/ water bottle filling station

- c. Update speaker system
- d. Tennis Court foundation repair
- e. Shark Shack repair/rebuild/replace
- f. Teen entertainment area behind slides
  - 1) Permanent volleyball net
  - 2) Outdoor ping-pong table
  - 3) Other?

We are a member run organization which requires everyone to help out. I plan to establish a membership idea box (paper and digital versions) to submit suggestions for new improvements or identify needed repairs for the board to discuss. I would also like to invite each and every member to our Fall Clean-up party planned for Sept 19, from 9:00 am until 1:00 pm (or until complete).

More details about the Fall Clean-up, Maintenance Committee volunteer opportunities, and suggestion box entries will be provided in future OHS&TC Newsletters.

### **Social Report**

This is the Social Board Director report for the 2021 summer.

This is my second year in the role and I believe the summer went about as well as could be expected.

The goal for the summer Social Committee was to keep members connected and active with the pool community through a variety of social activities:

- Food trucks (variety)
- last day of school ice cream give away
- 3 teen parties
- 3 adult parties, including theme 80's night
- The above parties included the awesome music by Perry Dunbar, which not only enhanced the party experience but truly made the after hours time so fun and special. Thank you to Perry Dunbar for all of your time and energy to this pool.
- all day Fourth of July party (hourly events of games and activities, including 3 legged race, kickboard races, splash contest and soda can toss in the dive well)
- Sunday Night Trivia series (different age groups)
- Christmas in July (cookie exchange, Winter themed trivia and prizes)
- "PoOlympics" (8 days of different events, including Pool Noodle Javelin, Paper Airplane races, float races, dive contest) Winners were pictured on Facebook and names written on the triumphal Leaderboard
- Float Nights, every Wednesday in August, including Root Beer Floats
- Elementary School Meet and Greet, connecting parents and kids with their elementary school
- Several pavilion rentals, which is a comfortable and convenient way for families to host their private events at the pool. Money maker for the pool and still cheaper than renting any other nearby space for a party.

Social activities at the pool are more than just parties; the opportunity for a sense of belonging in a community such as ours is so beneficial.

We value every member here, and we are grateful for a place to be outdoors, be active and pursue friendships within our community.

Thank you for the opportunity to be part of this Board!

**Communications Report**

- Created FB page (in addition to member group). Updated for closure/rain were posted by lifeguards. This worked well.
- Also have an Instagram page
- Weekly newsletter during the season highlighting news and upcoming events
- Newsletter will be sent during the off-season with relevant news
- Working on expanding sponsorship program for next year
- Will highlight login for MemberSplash on website so members can check and purchase guest passes

**Swim Team Report**

The Orange Hunt Swim Team came back strong this year with 152 registered athletes, which is only six fewer than the 2019 season. On average, 125 swimmers participated in the developmental Monday night meets and about 75 swimmers competed in the Saturday Northern Virginia Swim League (NVSL) meets based on qualifying times. This season we were in a very competitive Division 4. We ended the season with one win and four losses. One highlight of our season was unanimously winning the sportsmanship award for our division.

This season we continued our Mini Shark and Transitional Mini-sharks programs. These programs focus on getting kids comfortable and safe in the water and begin to learn how to swim freestyle and backstroke. We had a few Transitional Mini-sharks participate in Monday night meets.

Our coaching staff was led by head coach, Connor McLaren, and assistant coaches, Stephanie Chewning and Megan McEvoy. We were glad to have all three of them back for the 2021 season. These three were also assisted by our wonderful and dedicated lane coaches. Connor and the coaches continued their emphasis on developing the swimmers' stroke technique and mechanics along with improving starts and turns. Coaches and swimmers were excited to celebrate their improvement and personal best times throughout the season. Unfortunately, Connor, Stephanie and Megan will be moving on and not returning for the 2022 season. They will be greatly missed and we wish them all the best!

Christie Dasher returned as a swim team representative this season and was joined by Allison Hetzel and Laurie Smith. Although Laurie has been the swim team rep to the board since 2019, this was her first year with a season. Christie will be officially stepping down as team rep, but will continue to support Allison, Laurie and the swim team. We cannot thank Christie enough for the dedication of her time and expertise to the swim team. Allison and Laurie are excited to stay on as team reps for the 2022 season.

We are so lucky to have a community who steps up to volunteer and have fun doing it. We had families meet the volunteer credits and still continue to volunteer when we were short last minute. Many parents would show up to meets in white and blue ready to serve as needed, and for that, we are so grateful. Unfortunately, we did have to charge the volunteer fee to 15 families this year. Each year we reflect on the volunteer credit requirement to make sure it is attainable and there are enough opportunities and varied opportunities for families to meet this.

A new lane line reel was purchased this summer to accommodate for storing the final 3 new lane lines that will be purchased off season using money from our equipment fund. We will also be purchasing two new tents using money we have been fundraising for since 2019.

**2021 Off-Season Swim Team Focus**

- Fundraising team/coordinator with events to be planned during the off season
- Collaborate with pool board to build sponsorship

- Coach hiring to begin by January and coach contracts to be signed by February
- Swim calendar set at end of February/early March following the NVSL seeding meeting in late February
- Purchase lane lines and tents

**Dive Team Report**

The OHSC Dive team completed the summer competitive dive season with 34 divers on our roster. Almost half of our divers were new to dive this summer - and several of the new divers qualified to compete in the divisional meet at the end of the season. From a developmental standpoint, this was a very successful season. Despite over a year off the boards (almost two years for many of our divers), everyone was able to regain skills or refine old dives to improve their skills this summer.

Our coaches, Aurora Carle and Lauren Schloegel, are both moving into professional internships next summer so will not be able to return as dive coaches. I have already begun the search for a new coach, hoping we will be able to find a local HS diver or a collegiate diver who wants to work with our team next year. We were assigned to Division 6 of NVSL Dive, and I served as division coordinator.

From a financial standpoint, our team raised more in fees and concessions fundraising, so we came closer to being self-supporting than in years past. I appreciate the continued support from the OHSC board in recognizing the benefit of investing in the dive team each summer. Although it may not make money for the pool, the return on this investment is great - in both local sports talent improvement and community building.

I am looking forward to helping our team build its roster again next year in hopes that we can reach-out to more nearby pools that do not have Dive programs and offer this opportunity to more members of our community.

**Tennis Report**

It was great to have kids back on the courts again this summer. We continued our contract with *ProsToYou*, formerly *Unbeatable Tennis*, under the direction of Jeff Jones, to provide tennis lessons for children and youth and support match play against area clubs among match-ready tennis participants. Participants could sign up for weekly lessons offered mid-June through August four mornings a week (M, T, W, Th). During the summer weeks, games were coordinated Wednesday afternoons against players from Fairfax Station, Fox Hunt and Rolling Valley swim clubs. New this year, we held a morning tennis camp (8am-12pm) which provided young children a tennis lesson, shuttle to/from their swim or dive practice if applicable, and supervised crafts and play. In addition, we offered a spring and fall program with lessons on Friday afternoons for different age groups: 8 & under, 9-12 years old, 13 & older. And when not occupied by tennis programs, the tennis courts were available for member personal use. We lost the use of the back court mid-August when a tree fell on the court during a storm. Once arrangements are made with insurance, we hope to repair the court and fence before the end of the year.

**Concessions Report**

Despite a dubious start with uncertainties around the COVID pandemic and poor weather opening weekend, the club had a very successful season at the Shark Shack. We had the shark shack open at least for a few hours almost every day of the season, weather permitting. We had a modest menu, but popular items, leaning toward packaged goods (ice cream, candy, chips, and drinks) because of the pandemic and limitations in food storage. Once we had a good sense of 2021 demand and drawing on 2019 experiences with hired staff, we hired several youth to operate concessions starting late June. This proved worthwhile since, as with years in the past, we had limited volunteers to operate concessions on a regular basis. A few diehard volunteers pitched in when needed and 17 families took advantage of working in the shark shack (4+ hours each) for reimbursement of their maintenance fee.

Both swim and dive volunteers operated the shark shack for concessions (and team fundraisers) during home meets.



**The Shark Shack and Equipment Report**

During the spring workdays, we determined that a stick, likely during a storm, had penetrated the shack roof causing some damage and leaks to the inside. This was sufficiently repaired opening weekend with in-house volunteers. The wood around the base of shack is deteriorating. The air conditioning unit needs better support and a temporary fix was done for 2021 season. A new outside counter was installed by volunteers – this improved the look of the shack. The awning has also seen better days. It is useful on sunny days to keep the shack and goods therein cool when shack is open. The tall freezer was never very cold and finally failed mid-summer, limiting our capacity to store frozen food. The rest of the appliances functioned for the season but may need to be replaced in the short term. There was a series of mishaps with ice cream in the guard refrigerator/freezer as it was inadvertently turned off periodically. Swim team replaced the coffee maker (used only during swim meets). Members are encouraged to contribute to the Shark Shack fund so we can plan for equipment replacement to keep concessions running smoothly.

A BIG THANKS to the members that volunteered for concessions above and beyond service hours (Deidra Fleming, Rogie Manion, Jayne Rhodes, and Anita & Maggie Toth) and the club youth that stepped up for staff positions – Peter Dasher, Emmet Evans, Taylor Schuck, Zoey Schuck, Grace Slovensky, Abigail Yonas, Riley Zimmerman, Nicolas . Without their help and willingness to assume responsibilities, we wouldn't have been able to open concessions as often as we did in 2021.